

Preventive measures surrounding travel and stays at the mine site

**BOOKLET AS OF
MAY 22, 2020**

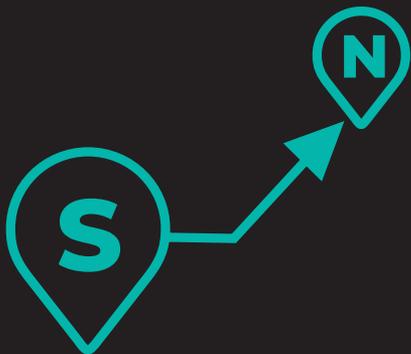
*The following measures may change
as the situation evolves and according
to Public Health recommendations.*

AT ALL TIMES

Basic hygiene and prevention practices recommended by Public Health to be applied at and off the Raglan Mine site:

- **Hands must be washed or disinfected** as often as possible.
- The **2-metre** social distancing rule must be observed.
- All individuals are required to cough or sneeze in a **disposable tissue or into their elbow**.
- **All individuals must comply with the measures put in place** (items to prevent the spread of COVID-19, one-way directional flow, etc.).





PREPARING FOR THE FLIGHT TO THE MINE SITE



48 HOURS PRIOR TO DEPARTING FOR THE MINE SITE

- Every passenger must be subject to a general health assessment within the 48 hours prior to their flight to the mine site (calls from Raglan Mine's Health Department).
- If Raglan Mine's Health Department is unable to reach an employee by noon the day before departing for the mine site, the employee concerned has the responsibility to contact the Health Department and complete the general health assessment.
- If necessary, the Human Resources Department will provide a letter to allow passengers to travel from their home to the airport.



DAY OF DEPARTURE TO THE RAGLAN MINE SITE



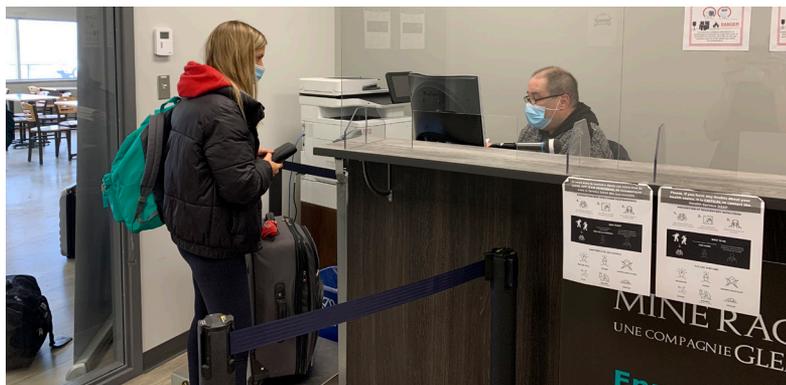
CAR-POOLING/ PUBLIC TRANSPORT TO THE AIRPORT OF DEPARTURE

- Car-pooling should be avoided to prevent any risks of virus spread or transmission.
- If sharing a car with colleagues is the only possible option to get to airport, it is recommended to observe the following instructions:
 - The number of passengers in the vehicle should be limited.
 - A maximum distance should be kept between passengers (one passenger in the front seat; one passenger in the back seat).
 - Face-to-face conversations with colleagues must be avoided.
 - Passengers are recommended to wear a mask.



AT THE AIRPORT OF DEPARTURE

- All passengers must systematically complete a health questionnaire and have their body temperature checked.
- All applicable distancing measures will be communicated and must be respected.
- Antiseptic hand products and items to prevent the spread of COVID-19 will be provided to all passengers (hand disinfectant, masks, etc.).





ON THE PLANE

- Passengers are required to comply with recommended distancing measures and wear items to prevent the spread of COVID-19.

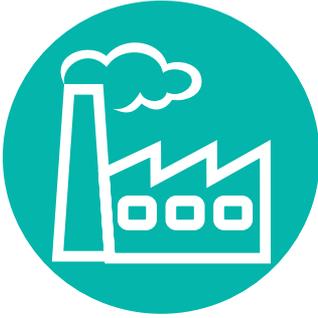
Specific instructions to minimize risks of contamination on the plane have been put in place.

All passengers are required to comply with them.



ON THE BUS

- Upon their arrival at Donaldson, all passengers are required to follow the procedures provided by the persons designated for that purpose.
- The rules on social distancing and the use of items to prevent the spread of the virus do apply on the bus.



ARRIVAL AT THE MINE SITE

- All appropriate preventive measures that apply at the mine site will be communicated and must be respected.
- A presentation on recommended protective measures will be given to the workers upon their arrival at the site; the presentation will take place in the gym.
- All workers must undergo virology testing upon their arrival at the mine site.
 - The Health Department will contact workers if test results are positive (detected virus load).
- All passengers must retrieve their bags where they normally do.





DURING YOUR STAY AT THE MINE SITE



AT ALL TIMES

- Basic hygiene and prevention practices apply to all workers; specific rules to be complied with will be communicated to all workers (email, intranet, team meetings, etc.).
- Antiseptic hand products and items to prevent the spread of the virus (hand disinfectant, masks, etc.) will be provided to all workers.
- All workers must comply with instructions on use of recreational areas (main lounge, pool tables, music instruments, lounges in wings, workout room, stationary bikes, gym, yoga room, etc.).
- Body temperature will be taken systematically on a weekly basis.





PREVENTIVE MEASURES IN CASE OF THE EMERGENCE OF SYMPTOMS AT THE MINE SITE

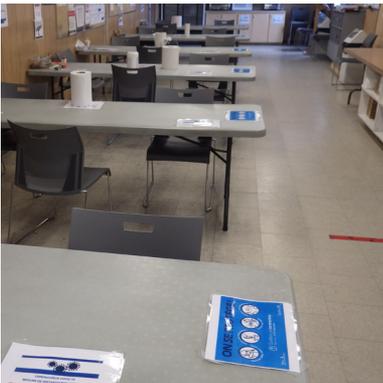
- A response procedure is in place in case of the emergence of symptoms at the site. Simulations were carried out in April and May 2020, to ensure that all players concerned are familiar with their respective roles and responsibilities.





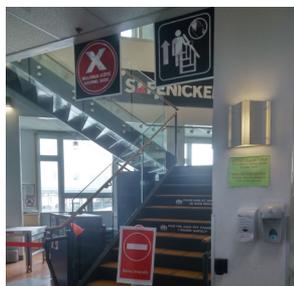
PREVENTIVE MEASURES **CAFETERIA, DINING ROOMS AND REFUGES**

- Workers must predominantly use one-way directional corridors and passages (follow signs and directional arrows).
- All workers must wash or sanitize their hands when entering and exiting the cafeteria.
- Tables were spaced out and the seating capacity reduced.
- Workers are recommended to grab their meals and eat in their room.
- The Inuit kitchen is no longer available.
- Self-serve food is now wrapped individually.
- The recommended frequency of disinfection applies in these areas.





PREVENTIVE MEASURES OFFICES, WORK SPACES AND COMMON AREAS

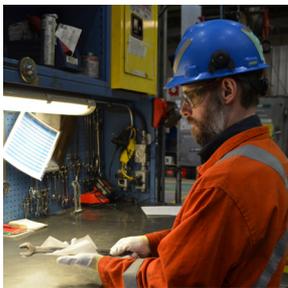


- Workers must predominantly use one-way directional corridors and passages (follow signs and directional arrows).
- All workers must wash or sanitize their hands before and after handling shared documents or material.
- Non-essential meetings are cancelled or held by videoconference or teleconference.
- The maximum capacity of each rooms (according to size) has been determined.
- Physical barriers between individuals must be installed (if possible).





- Workers are required to disinfect their work station.
- Workers must wear a face protective visor or anti-projection mask when performing work that may put them at risk (working at less than 2 metres apart).
- Sharing tools or equipment should be avoided; all tools must be disinfected prior and after use.
- Priority should be given to maintaining constant team composition.
- The use of PPE is required at all times (gloves, protective eyewear, helmets, ear plugs, safety boots, etc.).





PREVENTIVE MEASURES **DRY ROOM**

- Workers are encouraged to take showers in their rooms.
- Adjacent showers and urinals are reduced in number to keep a physical distance of 2 meters between users.
- Hands must be washed or disinfected prior to entering the dry room.
- All personal items must be kept in lockers to prevent the spread of the virus from surfaces like benches, towels, etc.



PREVENTIVE MEASURES **FOR MOBILE EQUIPMENT**

- Individual use of transport equipment should be privileged whenever possible.
- Workers must wear their mask or visor in vehicles transporting more than one person.
- Shared mobile and mining equipment must be disinfected prior to each use, as per protocol.



PREVENTIVE MEASURES **FOR SANITARY FACILITIES**

- Hands must be washed or disinfected when entering and exiting lavatories.
- To the extent possible, lavatories located in a work section should be accessible only to those working in that section.
- The number of people using shared sanitary facilities simultaneously has been revised downward according to room sizes, to respect the required physical distancing measure.



PREVENTIVE MEASURES **FOR PRIVATE ROOMS**

- As usual, private rooms and washrooms are thoroughly cleaned and disinfected after the occupant's departure.



PREPARING TO LEAVE THE MINE SITE



THE DAY BEFORE THE SCHEDULED DATE OF DEPARTURE

- The flight confirmation procedure applies as usual.



THE DAY OF DEPARTURE



AT THE ENTRANCE TO THE COMPLEX

- Bags are to be handed over as per instructions, which are to be communicated as usual on the morning of the flight
 - Subject to change if there are several closely scheduled flight departures.
- The waiting room for passengers traveling by bus to Donaldson Airport will be clearly identified.
- When returning the key to their room, passengers will receive the following documents:
 - Boarding pass (as usual)
 - If necessary, a company letter to allow passengers to travel from the airport to their home.



ON THE BUS

- Passengers are subject to the same rules as those applied on the bus upon their arrival.



AT DONALDSON AIRPORT AND ON THE TARMAC

- Appropriate distancing measures will be communicated and must be complied with.
- Antiseptic hand products and items to prevent the spread of COVID-19 will be provided to all passengers (hand disinfectant, masks, etc.).





ON THE PLANE

- Passengers are subject to the same rules as those applied on the flight to the mine site.



AT THE DESTINATION AIRPORT

- Key hygiene and prevention measures do apply and all rules communicated must be respected.



ON THE WAY HOME

- Public Health recommendations must be complied with.

<https://www.quebec.ca/en/health/health-issues/a-z/2019-coronavirus/>

- Workers are required to read Raglan Mine's communications on COVID-19; these are posted at the mine site, available on the Intranet and sent to employees who gave their consent to receive them via their personal email address.
- Prior to their departure for the mine site, all employees are invited to check with their immediate supervisor for more details on preparation requirements.

For questions, write to:
COVID19-inforaglan@glencore.ca

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A GLENCORE COMPANY